

10/2/89

BY-LAWSCOALITION OF CLEARWATER HOMEOWNERS AND CONDOMINIUM ASSOCIATIONS, INC.ARTICLE IName and Purpose

Section 1 - This Coalition shall be known as the COALITION OF CLEARWATER CLEARWATER HOMEOWNERS AND CONDOMINIUM ASSOCIATIONS, INC. (hereinafter referred to as "COALITION").

Section 2 - The purposes of the COALITION shall be:

- A. To provide a forum to gather and exchange information concerning common and unique goals and problems of member associations and to use the combined strength to achieve mutually agreed objectives.
- B. To promote desirable development in association areas and to support civic and legislative efforts to effect such development.
- C. To assist public authority in policing and maintaining proper behavior within member association areas.
- D. To monitor and make recommendations on governmental services to member association areas.
- E. To engage in such other activities as may be of benefit to the associations which comprise this COALITION.

ARTICLE IIPost Office Address

Section I - The post office address of the principal office of the COALITION is the resident address of the current President of the COALITION.

ARTICLE IIIMembership

Section I - Membership shall be open to any organized homeowners association or condominium owners association located within the confines of the City of Clearwater.

Section 2 - A membership shall remain in good standing and shall be entitled to all the rights and privileges of membership so long as such membership shall abide by the By-Laws, resolutions and regulations of the COALITION, and shall not be in default in payment of dues as herein provided.

Section 3 - Official membership recognition at a COALITION function shall allow for not more than two representatives per association serving for a period as designated to the COALITION Secretary by the association member. Said designated representatives shall be termed Directors and constitute the Board of Directors of the COALITION. (Hereinafter referred to as the Board.)

Section 4 - Each association shall have but one vote in the conduct of the affairs of the COALITION.

Section 5 - Membership is on a calendar year basis and shall be renewed upon payment of dues for the ensuing calendar year.

Section 6 - An Associate Membership shall also be open to any individual who may reside within the confines of the City of Clearwater where there is no organized homeowners association or condominium owners association.

- A. To become an Associate Member, such an applicant shall first be approved by a majority of the Board.
- B. An Associate Member shall avow his interest in the purposes of the COALITION as stated on page one (1) of these By-Laws, in Article 1, Section 1.
- C. An Associate Member shall not have voting privilege.
- D. An Associate Member shall pay the regular annual dues.
- E. An Associate Member shall not hold office nor Chair Committees.

ARTICLE IV Dues

Section 1 - Annual dues shall be set by the Board and shall remain in effect for the calendar year unless a revision is voted by the Board.

Section 2 - Annual dues shall be payable at the first COALITION meeting in January or at the initial date of membership. Revisions shall be payable not later than the COALITION meeting following their approval.

ARTICLE V Directors and Officers

Section 1 - The business of the COALITION shall be managed by a Board of Directors with one (1) vote for each of the member Associations.

Section 2 - Four (4) Directors shall serve as Officers of the COALITION -- President, Vice President, Secretary, and Treasurer.

Section 3 - Each officer shall be from a different member association.

ARTICLE VI Election of Officers and Term of Office

Section 1 - As provided in Article V above, four (4) Directors shall serve as Officers of the COALITION and shall be elected by a majority vote of the Board at the annual meeting.

Section 2 - A slate of Officers shall be presented by a Nominating Committee at the COALITION meeting prior to the annual meeting. Nominations may be made from the floor at that meeting.

Section 3 - The term of each office shall be one (1) year with no more than two (2) consecutive terms in the same office.

Section 4 - If a vacancy occurs among the Officers, such vacancy shall be filled for the unexpired term by a Director elected by a majority of the Board present at the next meeting following the vacancy.

Section 5 - Any Officer who misses three (3) consecutive meetings may be removed from office by a vote of the majority of the Board present at the meeting of the third absence.

ARTICLE VII
Duties of Officers

Section 1 - The President shall:

- A. Preside at all Board meetings.
- B. Appoint such committees as the Board considers necessary.
- C. Be a member ex officio of all committees.
- D. Have the power to fill vacancies in the membership of any committee.

Section 2 - The Vice President shall act for the President during the latter's absence.

Section 3 - The Secretary shall:

- A. Keep the minutes of all meetings of the Board.
- B. Perform such duties as may be required by the President, Board or By-Laws.
- C. In the absence of the President and Vice President, act for the President.

Section 4 - The Treasurer shall:

- A. Be responsible for all monies of the COALITION and deposit these in the name of the COALITION in the depository approved by the Board.
- B. Disburse monies according to procedures authorized by the Board.
- C. Keep accounts of all receipts and disbursements.
- D. Submit accounts for annual audit or when required by the Board.
- E. Give a financial status report at each Board meeting and an annual report at the annual meeting.

Section 5 - Authorized signatures on checks shall be two of the following:

- A. The Treasurer
- B. The President
- C. Such officers as are alternates designated by the Board.

Section 6 - The calendar year shall be the annual financial period.

ARTICLE VIII
Duties and Powers of the Board of Directors

Section 1 - The Board of Directors shall:

- A. Have control of the affairs of the COALITION.
- B. Fix COALITION policies.
- C. Require such surety bonds as it considers necessary.
- D. Accept application for membership in the COALITION.
- E. Have the power to hold meetings.
- F. Have the power to recommend the establishment of committees to the President.
- G. Establish disbursement policies.
- H. Act on the Treasurer's recommendation for the depository to be used for COALITION funds.
- I. Cause to be made, at least annually, an independent audit of the accounts and funds of the Treasury.
- J. Cause to be prepared an annual budget for presentation at the annual meeting.
- K. Take all other proper and necessary steps to carry out the purposes of the COALITION and promote its best interests.

ARTICLE IX
Committees

Section 1 - The President may, with the approval of the Board, at any time, appoint committees when necessary.

Section 2 - A majority of any committee membership shall constitute a quorum.

Section 3 - The President shall have the power to fill vacancies in the membership of any committee.

ARTICLE X
Meetings of the Board of Directors

Section 1 - Meetings of the Board shall be held within the City of Clearwater.

All meetings are open to any member of a member association and guests, but the conduct of business shall be by members only. (See ARTICLE III)

- A. The time, location, and frequency of meetings shall be set by the Board.
- B. Special meetings may be held at any time as required by the President, provided that three (3) days oral or written notice is given to each Director.

Section 2 - A majority of the Directors shall constitute a quorum.

Section 3 - If neither of the two (2) designated representatives to the COALITION can attend a Board meeting, a substitute can be named by that association for that meeting.

Section 4 - The December meeting shall be considered the annual meeting.

- A. The order of business at the annual meeting shall be as follows:
1. Report of the roll.
 2. Proof of notice of the meeting.
 3. Reading of the minutes.
 4. Treasurer's report.
 5. Receiving communications.
 6. Reports of Officers.
 7. Reports of Committees.
 8. Unfinished business.
 9. Note of new memberships and designated Directors.
 10. Election of Officers.
 11. New business.
 12. The above order of business may be altered or suspended at any meeting by the Board and any questions as to priority of business shall be decided by the President without debate.

Section 5 - All matters of parliamentary procedure covered by these By-Laws shall be regulated by the latest edition of Robert's Rules of Order.

ARTICLE XI
Amendments

Section 1 - These By-Laws may be amended by a majority vote of the Board members. Written proxies will be acceptable.